**Vendor Master Data Form**

We are looking forward to welcoming you as an Infineum Vendor. We must obtain your up-to-date company details to begin transacting together. Below information will assist us in correct master data setup for accurate PO submission and timely payment. We may reach out to you personally to obtain additional details or documents.

*\*Asterisk fields are mandatory for NEW vendor.*

Vendor Name\*

Enter the name of the contracting entity that will be doing business with Infineum.

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| Click or tap here to enter text. |

Address\*

Enter your company’s full legal business address including Country.

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| Click or tap here to enter text. |

Purchase Order Delivery\*

Provide an **email** address to electronically receive Purchase Orders.

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| Click or tap here to enter text. |

Remittance Advice\*

Provide an **email** address to receive remittance advice when payment is released.

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| Click or tap here to enter text. |

Authentication Email Address\*

Mandatory for NEW and Change Vendor Information. Provide contact details of a Finance or Company Officer who can independently verify sensitive fields (i.e. banking information) and who is able to respond the authentication request in a timely manner. Review the Master Data Authentication process on the Infineum Supplier Portal: <https://www.infineum.com/en-gb/infineum-supplier-portal/vendor-master-update/master-data-authentication-process-in-your-language/>

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| Click or tap here to enter text. |

Tax Information\*

Provide Country Code, Tax ID Type and TAX ID Number for the country you will be doing business in.

For example, if you are doing Business with our UK affiliate enter as follows: GB VAT 123456789

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| --- | --- | --- |
| Country Code | Tax ID Type | Tax ID Number |

NOTE: US Suppliers must provide a copy of form W-9: US Entity (includes U.S. person and resident alien individuals) or W-8BEN, W-8BEN-E or Form 8233: Foreign Entity (includes foreign person, corporations and partnerships, etc.) along with the Vendor Master Data Form.

Banking Details\*

Provide complete and accurate bank details for timely remittance.

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| --- | --- | --- |
| IBAN (EU Vendors Only) | IBAN Number | Account Holder Name |

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Account | Bank Name | Routing/ABA Number | Bank Account Number |
| Account Holder Name | Currency | SWIFT Code |

DUNS

D‑U‑N‑S Numbers help predict the reliability and/or financial stability and serve as a primary data key within our Master Data Management architecture.

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| Click or tap here to enter text. |

Personal data\*

Is any of the data provided on this form personal information? (banking data, address, Social Security, Tax Identifier or phone number)

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| --- |
| Choose an item. |

Save Word document as PDF (\*.pdf) and return to requestor.