

Infineum USA Inc.
BENEFITS CHANGE FORM



PRIVATE and CONFIDENTIAL

1. COLLEAGUE INFORMATION (Please Print)

NAME (LAST, FIRST, MIDDLE)		SOCIAL SECURITY NO. / /	
ADDRESS (STREET, PO BOX, APARTMENT NO.)		HOME PHONE NUMBER	CELL PHONE NUMBER
CITY, STATE, ZIP CODE	COUNTY	HOME EMAIL ADDRESS	
ABOVE INCLUDES: <input type="checkbox"/> Address/Phone Change <input type="checkbox"/> Name Change / Former Name:			

2. MARITAL STATUS CHANGE

<input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> WIDOWED	SPOUSE'S NAME (LAST, FIRST, MIDDLE)	
EFFECTIVE DATE OF MARITAL STATUS CHANGE:	SPOUSE'S SSN# / /	SPOUSE'S DATE OF BIRTH

3A. MEDICAL COVERAGE CHANGE

CURRENT PLAN (CHECK ONE)				
<input type="checkbox"/> Infineum Medical Plan 1	<input type="checkbox"/> Infineum Medical Plan 2	<input type="checkbox"/> Infineum Medicare Supplement Plan		
<input type="checkbox"/> Not Currently Enrolled				
CURRENT CLASS OF COVERAGE (CHECK ONE)				
<input type="checkbox"/> SINGLE	<input type="checkbox"/> INDIVIDUAL +ADULT	<input type="checkbox"/> INDIVIDUAL + CHILD(REN)	<input type="checkbox"/> FAMILY	<input type="checkbox"/> NO COVERAGE

3B. NEW CLASS OF COVERAGE

ACTION (CHECK ONE)		QUALIFYING EVENT (SEE PG. 9 IN THE 'OVERVIEW OF YOUR Infineum BENEFITS')		
<input type="checkbox"/> ADD COVERAGE	<input type="checkbox"/> ADD ELIGIBLE FAMILY MEMBER(s)	OPEN ENROLLMENT – changes effective January 1, 2024		
<input type="checkbox"/> DELETE COVERAGE	<input type="checkbox"/> DELETE ELIGIBLE FAMILY MEMBER(s)			
	NAME (LAST, FIRST, MIDDLE)	GENDER	DATE OF BIRTH	SOC. SEC. NO.
YOU		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
SPOUSE		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
DOMESTIC PARTNER		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
NEW PLAN (CHECK ONE)				
<input type="checkbox"/> Infineum Medical Plan 1 <input type="checkbox"/> NO COVERAGE				
NEW CLASS OF COVERAGE (CHECK ONE)				
<input type="checkbox"/> SINGLE	<input type="checkbox"/> INDIVIDUAL +ADULT	<input type="checkbox"/> INDIVIDUAL + CHILD(REN)	<input type="checkbox"/> FAMILY	<input type="checkbox"/> NO COVERAGE

(OVER)

4A. DENTAL COVERAGE CHANGE

CURRENT CLASS OF COVERAGE (CHECK ONE)				
<input type="checkbox"/> SINGLE	<input type="checkbox"/> INDIVIDUAL +ADULT	<input type="checkbox"/> INDIVIDUAL + CHILD(REN)	<input type="checkbox"/> FAMILY	<input type="checkbox"/> NO COVERAGE

4B. NEW CLASS OF COVERAGE

ACTION (CHECK ONE)		QUALIFYING EVENT (SEE PG. 9 IN THE 'OVERVIEW OF YOUR Infineum BENEFITS')		
<input type="checkbox"/> ADD COVERAGE <input type="checkbox"/> ADD ELIGIBLE FAMILY MEMBER(S) <input type="checkbox"/> DELETE COVERAGE <input type="checkbox"/> DELETE ELIGIBLE FAMILY MEMBER(S)		OPEN ENROLLMENT – changes effective January 1, 2024		
	NAME (LAST, FIRST, MIDDLE)	GENDER	DATE OF BIRTH	SOC. SEC. NO.
YOU		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
SPOUSE		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
DOMESTIC PARTNER		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
CHILD		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		/ /
NEW CLASS OF COVERAGE (CHECK ONE)				
<input type="checkbox"/> SINGLE <input type="checkbox"/> INDIVIDUAL +ADULT <input type="checkbox"/> INDIVIDUAL + CHILD(REN) <input type="checkbox"/> FAMILY <input type="checkbox"/> NO COVERAGE				

5. EFFECTIVE DATE OF CHANGE(S)

MONTH <b style="color: red;">January	DAY <b style="color: red;">1	YEAR <b style="color: red;">2024
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I understand that I cannot change my elections, add or delete coverage during the plan year unless I have a qualifying change in status (for more information, see the Overview of Your Infineum Benefits section, Pg. 9, of your Colleague Employment Handbook). I understand that I may change my elections during a plan's open enrollment period or annual election period. If I decline medical/dental coverage, I understand and agree that Infineum is not liable for any expenses that would otherwise be covered by the medical and/or dental plan.

6. SIGNATURE AND DATE

SIGNATURE:	DATE:
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Forms will not be processed until ALL documents are received:

Name Changes for Female Colleagues: Submit SSN card with married name.

Marital Status Changes: Attach Marriage License, Divorce Decree or Death Certificate.

Delete Eligible Family Members: Attach Statement of Termination of Domestic Partnership, Divorce/Death Certificate, if applicable.

Add Eligible Family Members:

Attach Birth Certificate, Marriage License, Verification of Termination of Coverage (HIPAA form) or Domestic Partner Affidavit of Eligibility.

Return form to: Hedy.DiSimoni@Infineum.com or
 Infineum USA Inc.
 LBTC 1033
 1900 E. Linden Avenue
 Linden, NJ 07036

) Please sign and date before mailing.